

Meadowland Charter District Request for Proposal E-Rate Year 2018-2019

Service needed to support internet connectivity – Category I

I. OVERVIEW

A. INTRODUCTION AND PURPOSE

The Meadowland Charter District (MCD) is seeking proposals from qualified authorized resellers for the acquisition of network hardware as eligible under the Universal Service School and Libraries (SLD) Eligible Services List and subsequent rulings. This acquisition shall be for services and equipment according to the specifications set forth herein and will apply to funding for the 2018-2019 School Year.

B. SCHEDULE OF EVENTS

Contract Signing: Within seven (7) days of approval following approval letter received from SLD.

Purchase order issued: Within seven (7) days after contract signing

Invoice issued: No later than June 30, 2019 and upon delivery and acceptance of equipment.

C. PROPOSAL RESPONSE REQUIREMENTS

Because the service(s) and/or equipment specified in this RFP are being submitted to the Schools and Libraries Division (SLD) of the FCC as part of E-Rate Universal Service Administrative Company discount eligibility, all posting and response procedure must satisfy SLD E-Rate submission requirements per instructions and rulings, Texas requirements, and District requirements. These requirements include, but are not limited to:

- The proposal must NOT require the purchase or acquisition of additional hardware, software or service outside the scope of the proposal or by any third party provider;
- A complete description of the services and/or equipment, as required by the SLD, must be attached to, or submitted with these costs;
- The response must also clearly state the permanent SLD Service Provider Identification Number (SPIN) for the provider of proposed services.

II. GENERAL SPECIFICATIONS

A. CONTACT INFORMATION (for technical questions)

Name: Evan Tupa

Title: Director of Instructional Technology

Voice: (830) 331-4094

Fax: (830) 331-4096

E-mail: etupa@mlcs.org (preferred)

Web: www.meadowlanddistrict.org/erate

B. SUBMIT BID/QUOTE

The Reseller must submit the quotes to the contact person listed in II above either via email on or before May 10, 2018

III. REQUIREMENTS AND DESCRIPTION OF SERVICES

A. SCOPE OF WORK

The proposal will provide for the acquisition and delivery of those items listed in the “Technical Requirements” section below.

B. DISCOUNT FUNDING

The cost for all related recurring and non-recurring services will be submitted to the Schools and Libraries Division (SLD) as part of the Universal Service Fund “E-Rate” discount program. Because of this, it is necessary for all eligible internal connections components, including both non-recurring and recurring cost, to be clearly specified on the successful proposal. Furthermore, and pursuant to SLD E-Rate discount application procedures, the proposal response must indicate non-discounted costs for all equipment and services. Upon proposal acceptance, any and all invoices for eligible equipment and services must specify only the discounted amounts (i.e., those amounts for which the Universal Service Fund will not reimburse Reseller.)

The final purchase of these equipment items will be dependent upon approval of the discount applications from the SLD. The Meadowland Charter District shall reserve the right to modify quantities depending upon available funding and discount approvals.

C. TECHNICAL REQUIREMENTS

The successful Reseller must provide equipment as an authorized or certified reseller in accordance with such definition as stated or equivalent.

System Requirements

MCD is seeking internet connectivity for a new school location in south San Antonio.

Descriptions Quantity

Category 1

Fiber Connectivity 30MB down, 20MB up (New School Location – 3223 South Loop 1604 East, San Antonio, TX 78221), any additional circuits to provide service to facility.